

## **NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY MEMBERS OF MAURY COUNTY COMMISSION**

**The Administration Committee met on Thursday, December 8, 2016 at 4:30 p.m. with the following members present:**

**Commissioners Eric Previti, Talvin Barner, Patricia Hawkins, Sue Stephenson, Michael Fulbright, and Sonny Shackelford**

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**Vice - Chairman Commissioner Eric Previti called the meeting to order.**

**Commissioner Michael Fulbright led the meeting in prayer.**

- 1. ROLL CALL – Commissioner Eric Previti advised that Commissioner Sonny Shackelford would sit in absent Commissioner Scott Sumners.**
- 2. APPROVAL OF THE AGENDA – Commissioner Sonny Shackelford made a motion to approve. Commissioner Michael Fulbright seconded the motion. All were in favor. Motion passed.**
- 3. APPROVAL OF MINUTES – Commissioner Talvin Barner made a motion to approve the minutes from the November Admin Committee Meeting. Commissioner Sue Stephenson seconded the motion. All were in favor. Motion passed.**
- 4. MAURY COUNTY SCHOOLS – Budget Amendments – Assistant Superintendent Stan Breeden presented the commission with budget amendments; BA4490 and BA4498. Maury County Attorney Daniel Murphy stated that there could be potential for conflict of interest, therefore he suggested that the committee vote on the two budget amendments separately. Commissioner Michael Fulbright made a motion to approve BA4498. Commissioner Talvin Barner seconded the motion. All were in favor. Motion passed. Commissioner Sue Stephenson made a motion to approve BA4490. Commissioner Michael Fulbright seconded the motion. All were in favor. Motion passed.**
- 5. VETERAN’S BUREAU – A. Monthly Report – Mr. Patterson advised the commission that his report had been emailed. Mr. Patterson stated that he had met with U.S. Congressman Scott Desjarlais, Senator Lama Alexander and Senator Bob Corker concerning veteran’s benefits and some of the problems at the Department of Veteran’s Affairs. He further stated that it was a shame there are 5 Veteran’s Hospitals in Tennessee and 3 of them have a 1 star rating. He is continuing to work with different people to get a Veteran’s Treatment Court in Maury County. He stated that they are still in need of volunteers to drive Veterans from Columbia to the Nashville and Murfreesboro VAMC.**
- 6. LIBRARY – A. Monthly Report – Adam Southern advised that his report had been emailed. Mr. Southern stated that the consulting firm will be at the library on January 10<sup>th</sup> and 11<sup>th</sup>. With the times of each session detailed in his report. He encouraged the commission to attend and invite constituents throughout the community. He stated that he would be looking forward to partnering with the schools in Maury County for the Wi-Fi program.**

- 7. LEGISLATIVE- A. Proposed Model Record Policy –** Maury County Attorney Daniel Murphy emailed the update for the Best Practices & Guidelines and Model Public Records Policy. He stated that the policy must be in place and passed by July 1, 2017. He further stated that there is a comment period that begins December 15, 2016 through January 15, 2017. Comments may be made to the email provided in the packet for the Office of Open Records. He further stated that one of the components in the Open Records Policy would be whether or not to allow an out of state citizen to make an open records request. Tennessee Law limits open records request to Tennessee citizens only. The Purchasing Director has requested that we keep that component in the policy.
- 8. VISITOR’S BUREAU – A. Monthly Report-** Erin Jagers advised that her report had been emailed. She stated that they have been very busy this month. There were 150 people visiting Maury County today with 3 different tours. She further stated that there are 15 tours scheduled in December.  
**Mrs. Jagers asked Adam Southern to give an update on the Home Tours. Mr. Southern stated that the Maury Christmas Historic Home Tour has been a yearly tradition since 1951. The APTA puts the tours on every year. He stated that the final numbers have not been confirmed, however, he estimates around 540 guests attended. Raising around \$13,000 from the tours the previous weekend. Those 540 guests came from 15 different states, including Hawaii.**
- 9. BUILDING & ZONING- A. Monthly Report -** Brian Vick advised that his monthly report had been emailed. He stated that Adequate Facilities Taxes were \$122,984, and Permit Fees were \$20,000.  
**B. Zoning – New Article (8.012) Zoning Certificate –** Mr. Vick stated that the new zoning amendment would simplify the current form. Making it easier for the applicant to obtain the proper zoning and assure that everyone is in compliance. He stated that there will be a public hearing at 6:00pm on December 19.
- 10. HUMAN RESOURCES- A. Monthly Report-** Dana Gibson advised the Commission that during the month of November they hired 9 new employees, and had 5 separations. They received 10 applications for 4 vacancies.
- 11. NOTARY – New Notaries/ Renewals** Commissioner Sonny Shackelford presented the list of new notaries and renewals. Commissioner Sonny Shackelford made a motion to approve. Commissioner Talvin Barner seconded the motion. All were in favor. Motion passed.
- 12. NEW BUSINESS – A. Announcement that 2 Terms expire on the Agriculture Committee –** Brooks and Savage. Commissioner Eric Previti made the announcement that George Brooks and Brenda Savage terms were to expire.  
**B. Announcement that 3 terms expire on the Audit Committee –** Commissioner Eric Previti made the announcement that KaRynda Barner, Craig Harris and Debbie Turner..  
**C. Appointment of Strategic Plan Coordinator-** Commissioner Michael Fulbright nominated Commissioner Sue Stephenson for Strategic Plan Coordinator. Commissioner Sonny Shackelford made a motion for nominations to cease. Commissioner Patricia Hawkins seconded the motion. All were in favor. Motion passed. Commissioner Eric Previti asked for a vote for Commissioner Sue Stephenson’s nomination for Strategic Plan Coordinator. The committee members voted yes, with the exception of Commissioner Sue Stephenson who abstained. Motion passed.
- 13. PUBLIC COMMENTS –**

**14. ANNOUNCEMENTS-** Mayor Norman stated that Spring Hill and Columbia both have bridges in need of repair. Which they will be having to budget for those repairs. He further stated that Spring Hill collected \$350,000 last year from their \$500 Impact Fees. Mayor Norman stated that there were 171 houses built in Maury County so far this year and 293 on this side of Spring Hill. If we had an Impact Fee of \$500 that would be \$230,000 for the county. Maury County Attorney Daniel Murphy will research to see if it is be possible for the county to move forward to try to implement an Impact Fee.

There being no further business, a motion was made to adjourn.

**CHARLIE NORMAN, COUNTY MAYOR**

**ERIC PREVITI, VICE- CHAIRMAN**

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**\*THESE MINUTES HAVE NOT BEEN APPROVED BY THE C OMMITTEE. THEY  
WILL BE APPROVED AT THE NEXT MONTHLY MEETING.\***